

SOUTHERN ENVIRONMENTAL LAW CENTER

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October 9, 2018

VIA E-MAIL AND U.S. MAIL

Jerry L. Ayscue
Interim Executive Director
South Granville Water & Sewer Authority
415 Central Ave., Ste. B
Butner, NC 27509
jayscue@sgwasa.org

Re: Public Records Request for SGWASA

Dear Mr. Ayscue:

Pursuant to North Carolina public records law, N.C. Gen. Stat. §§ 132-1 to 132-10, the Southern Environmental Law Center respectfully requests copies of, or the opportunity to inspect, examine, and copy, the following public records in the possession or control of the South Granville Water and Sewer Authority (SGWASA):

- All customer complaints received by SGWASA,
- All distribution sampling results for manganese and disinfection by-product contaminants, including total trihalomethanes and total haloacetic acids, and
- All notices issued by SGWASA informing customers of water quality standard violations, system disruptions, system flushing, or other abnormal conditions.

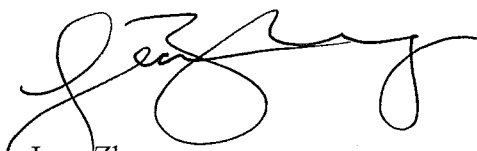
This request is limited to records from January 1, 2013 to the date of this letter.

As used in this request, "public records" shall have the meaning defined in N.C. Gen. Stat. § 132-1 and shall include all written, printed, recorded, or electronic materials, communications, correspondence, memoranda, notations, copies, diagrams, charts, tables, spreadsheets, formulas, directives, observations, impressions, contracts, letters, messages, e-mails, and mail in the possession, custody, or control of the SGWASA, as well as those prepared by, created by, or in the possession, custody, or control of its agents.

Public records must be provided to a requestor "as promptly as possible" upon payment of any fees, which shall not exceed the actual cost of reproducing the public record. N.C. Gen. Stat. §§ 132-1, 132-6, 132-6.2. If you withhold any responsive information or documents, please provide an index describing each item withheld and explaining the statutory exception that you believe applies to justify withholding each document, in sufficient detail to allow us and/or a court to evaluate the application. In the event of deletions or redactions, we request that a reason be stated for each denial or partial denial of access.

Thank you in advance for your cooperation. We are available to inspect documents prior to any duplication and are willing to discuss other ways to facilitate the production of the requested public records. Please do not hesitate to contact me at 919-967-1450 or jzhuang@selcnc.org to arrange for inspection, copying, and electronic transmission of the request documents.

Sincerely,



Jean Zhuang
Associate Attorney

Cc: Fred Dancy, SGWASA Utility Director, fdancy@sgwasa.org